UNITING NEIGHBORS.
STRENGTHENING COMMUNITIES.

April 5–7, 2006
San Diego, CA

June 21–23, 2006
Boston, MA

Neighborhood
Networks
2006
Regional Technical
Assistance
Workshops
(RTAWs)

Delivering Technology Access to America's Communities

Charting a Course Together

Eleven years ago, the U.S. Department of Housing and Urban Development (HUD) created the Neighborhood Networks Initiative. By partnering with the right people — those with a pioneering spirit and a dedicated approach — HUD fulfilled the Initiative's mission to promote self-sufficiency and provide computer access to low-income housing communities.

Being a pioneer is no simple task. It requires creating your own path, overcoming challenges that others have not yet encountered, and possessing a level of commitment that drives you toward achieving your goal. But being a pioneer also has its rewards. It creates successes that no one else can claim and builds experience that others can respect.

Today, Neighborhood Networks is a family of more than 1,200 computer learning centers located throughout the nation, Puerto Rico and the U.S. Virgin Islands. These centers help chart a course for the Initiative. HUD is committed to providing Neighborhood Networks centers with the tools and resources they need to facilitate their successful operation.

As the family of Neighborhood Networks centers continues to grow, so does the number and variety of challenges faced. This year, HUD invites you to participate in one of its two Regional Technical Assistance Workshops (RTAWs) designed to address the varying needs voiced by Neighborhood Networks stakeholders across the country. The *Uniting Neighbors. Strengthening Communities* RTAWs will be held at the following locations:

- **San Diego, California, April 5–7, 2006**
- **Boston, Massachusetts, June 21–23, 2006**

The San Diego RTAW in April will focus on personalized tools and networking. Each attendee will complete a center needs assessment at the start of the RTAW, and receive a toolkit that includes templates to assist in implementing the information learned once attendees return to their centers. Toolkit items will include sample resident surveys, fundraising plans, program curriculums, completed 501(c)(3) forms, and asset maps! The RTAW format will also feature increased networking opportunities, including group activities sorted by experience level, geographic location, and/or topic of interest. Regional experts will be on hand to review new trends in their fields.

The Boston RTAW in June will provide more advanced topics for experienced Neighborhood Networks stakeholders. Afternoon sessions will be held at Harvard University and the Massachusetts Institute of Technology and will be sponsored by the Massachusetts regional consortium, MassIMPACT and the Neighborhood Networks National Consortium (NNNC). Workshop sessions led by university professors will include community resource mapping, new trends in wireless access, digital storytelling, technology for persons with disabilities, and more!

A two-day grantwriting workshop will occur in advance of both RTAWs.

Don't miss these fantastic opportunities to share ideas and discuss issues with your fellow Neighborhood Networks colleagues. For additional RTAW information, visit www.NeighborhoodNetworks.org or call the Neighborhood Networks Information Center toll-free at (888) 312–2743 or TDD/TTY (800) 483–2209.

Who Should Attend:

- HUD Multifamily Property Owners and Managers
- Neighborhood Networks Center Directors and Staff
- Residents
- HUD Neighborhood Networks Coordinators and other HUD Staff
- National and Local Partners
- Residents
- Volunteers
- Consortia Members
- Foundations, Nonprofits and Community Organizations
- Educational Institutions
- General Public

Workshop Participants Will Learn How to:

- Develop strategies to help sustain Neighborhood Networks centers.
- Develop, review, and update business plans.
- Assess the needs of Neighborhood Networks centers.
- Create programs based on resident needs.
- Use community volunteers.
- Identify funding sources.
- Develop and maintain partnerships.
- Build a consortium.
- Network with regional Neighborhood Networks center staff and stakeholders.

Travel Funds

Travel and overnight lodging expenses for owner representatives, management staff, Neighborhood Networks staff, and resident representatives to attend the RTAW may be allowable project expenses. Please contact your assigned HUD Project Manager for a determination.

Agenda

San Diego, CA ● April 5–7, 2006

Monday* April 3	Tuesday* April 4	Wednesday April 5	Thursday April 6	Friday April 7
		9 a.m. – 9:45 a.m. Welcome and Opening Address	8:30 a.m. – 9:45 a.m. General Session	8:30 a.m. – 9:45 a.m. Group Discussion
		9:45 a.m. – 10:45 a.m. Group Discussion	9:45 a.m. – 10:45 a.m. Group Discussion	9:45 a.m. – 10:45 a.m. Concurrent Sessions
9 a.m. – 12 Noon Grantwriting Session	9 a.m. – 12 Noon Grantwriting Session	11 a.m. – 12 Noon Concurrent Sessions	11 a.m. – 12:30 p.m. Concurrent Sessions	11 a.m. – 12:30 p.m. General Session
12 Noon – 1 p.m. Lunch (on Your Own)	12 Noon – 1 p.m. Lunch (on Your Own)	12 Noon – 2 p.m. Lunch (on Your Own)	12:30 p.m. – 2 p.m. Lunch (on Your Own) 1 p.m. – 2 p.m. Brown Bag Lunch: Technical Assistance Follow-Up and new Center Roundtables	
1 p.m. – 5 p.m. Grantwriting Session	1 p.m. – 5 p.m. Grantwriting Session	2 p.m. – 3:15 p.m. General Session	2 p.m. – 3:15 p.m. General Session	
		3:30 p.m.– 5 p.m. Concurrent Sessions	3:30 p.m. – 5 p.m. Concurrent Sessions	
		5:15 p.m. – 6:15 p.m. Networking Reception		*Schedule is subject to change.*

*Pre-RTAW Session

Boston, MA ● June 21–23, 2006

Monday* June 19	Tuesday* June 20	Wednesday June 21	Thursday June 22	Friday June 23
			7:30 a.m. – 8:30 a.m. New Center Breakfast Roundtables	7:30 a.m. – 8:30 a.m. Technical Assistance Follow-Up Breakfast Roundtables
			8:30 a.m. – 9:30 a.m. General Session	8:30 a.m. – 9:30 a.m. General Session
9 a.m. – 12 Noon Grantwriting Session	9 a.m. –12 Noon Grantwriting Session	9 a.m. – 9:45 a.m. Welcome and Opening Address	9:30 a.m. – 10:45 a.m. Concurrent Sessions	9:30 a.m. – 10:45 a.m. Concurrent Sessions
9 a.m. – 12 Noon Digital Storytelling Bootcamp	9 a.m. – 12 Noon Digital Storytelling Bootcamp	10 a.m. – 11:30 a.m. Concurrent Sessions	11 a.m. – 12:30 p.m. Concurrent Sessions	11 a.m. – 12:30 p.m. General Session
12 Noon – 1 p.m. Lunch (on Your Own)	12 Noon – 1 p.m. Lunch (on Your Own)	11:30 a.m. – 1 p.m. General Session (Lunch provided)	12:30 p.m. – 1 p.m. Lunch (provided)	12:30 p.m. – 2 p.m. Lunch (on Your Own)
1 p.m – 5 p.m. Grantwriting Session	1 p.m. – 5 p.m. Grantwriting Session	All events after lunch this day will be held at Harvard University (Transportation will be provided)	All events after lunch this day will be held at the Massachusetts Institute of Technology (MIT) (Transportation will be provided)	2 p.m. – 4 p.m. Site Visit to New Academy Estates Neighborhood Networks Center (Transportation will be provided)
1 p.m. – 5 p.m. Digital Storytelling Bootcamp	1 p.m. – 5 p.m. Digital Storytelling Bootcamp	2 p.m. – 3:15 p.m. Harvard Welcome and Neighborhood Networks National Consortium (NNNC) Annual Meeting	2 p.m. – 2:15 p.m. MIT Welcome	
		3:30 p.m. – 5:15 p.m. Concurrent Sessions	2:30 p.m. – 5:15 p.m. Concurrent Sessions	
		5:30 p.m. – 6:30 p.m. Networking Reception		*Schedule is subject to change.*

*Pre-RTAW Session

Pre-Conference Sessions ▸ ▸ ▸ ▸

Intensive Grantwriting — A two-day pre-conference session dedicated entirely to grantwriting will be offered during the 2006 Neighborhood Networks RTAWs. The session will address both fundamental and advanced grantwriting techniques, and will cover all aspects of writing a successful proposal, including the identification of potential grant makers, key elements of a grant proposal, and current trends in the grant world. The curriculum for this session will be customized for Neighborhood Networks centers, and will emphasize interactive learning through hands-on individual and group activities. Participants will emerge with the confidence and knowledge needed to write a grant. **PLEASE NOTE:** This session will be limited to **60** participants per location. For more information or to reserve your spot, please call Jamie Tang via the Neighborhood Networks Toll–Free Information Center at (888) 312–2743. *This session is reserved for Neighborhood Networks center staff only.*

Digital Storytelling Boot Camp (Boston Only) — This two-day pre-conference session will offer participants the opportunity to learn the intricacies of digital storytelling, and how to use digital storytelling at their Neighborhood Networks centers. This session will be held at one of three Neighborhood Networks centers in Boston, Massachusetts, and will be taught by experts in digital storytelling. At the end of the session, participants will emerge with a DVD of what they have created, which will then be shown on the last day of the Boston RTAW. PLEASE NOTE: This session will be limited to **15** Neighborhood Networks Centers (additional center staff per center may attend). For more information or to reserve your spot, please call Paloma Costa via the Neighborhood Networks Toll–Free Information Center at (888) 312–2743. Transportation will be provided. *This session is reserved for Neighborhood Networks center staff only.*

General Sessions ▸ ▸ ▸ ▸

Consortia Prove that There Is Strength in Numbers — A consortium allows individual entities to move a project beyond the resources of any one of its members. By joining a consortium centers can share resources, access a greater number of funding opportunities, network with other centers to offer joint programming or expand their program offerings, and combine marketing and media outreach activities to promote their centers. This workshop provides an overview of the Neighborhood Networks National Consortium and regional consortia, showcases their accomplishments, and discusses the benefits of joining.

Taking Your Center to the Next Level — Success. Rewards. Identity. Recognition. These are the benefits that come with Neighborhood Networks Center Classification. And while achieving Model status for your center may seem out of reach, you might discover that you have a solid foundation in place that puts you within striking distance. This workshop provides an overview of the Neighborhood Networks' Center Classification process and teaches participants how the Strategic Planning and Reporting Tool (START) can help take their center to the next level.

We're in This Together: Getting Residents Involved — Sometimes, even the most tailored and well-planned programs suffer from lack of resident participation. Low participation levels may have nothing to do with the quality of the programs offered — and everything to do with other external challenges that residents may be facing. This audience-led workshop allows participants to exchange ideas and solve the challenge of low participation levels as a peer group.

Keeping Up with Technology — Digital storytelling. Wireless networks. Blogs. Podcasting. What next? It seems that new techno-tools and toys are being introduced every day. Participants of this workshop will learn about some of the latest innovative technology programs being offered at centers and how they can deliver even more technology to their communities.

NEW! The RTAW Toolkit (San Diego Only)

During the Neighborhood Networks 2006 Regional Technical Assistance Workshops, participants will receive a customized **RTAW Toolkit** they can build upon with each session they attend throughout the week. The sessions have been designed to allow attendees to create and customize what they learn in each workshop to fit their individual needs. The **RTAW Toolkit** will be an invaluable personalized resource to bring home and utilize at your Neighborhood Networks center.

Concurrent Sessions ▶ ▶ ▶ ▶

A Center's Most Valuable Resource: Its Staff

Staff quality is vital to the success of a Neighborhood Networks center. Yet, obtaining qualified staff takes thoughtful planning. This workshop provides an overview of staff roles and discusses funding and training of staff.

A Partnership with NASA Is Just One Small Step Away

NASA has been one of Neighborhood Networks' most dedicated national partners, participating in numerous training events and working with centers on the Imagine Mars program. This workshop will share participating centers' experiences on the Imagine Mars project, show attendees how they can become involved in the project, and discuss additional NASA programs available to Neighborhood Networks centers.

Act Locally, Share Globally: Creating a Web Site

In 2005, there were more than one billion Internet users in the world—and that number grows every day. As the world turns to the Internet as its primary source of information, it is critical that your center has a presence on the Web. This session discusses the benefits and uses of a Web site, as well as the simplicity in creating one.

Building a Network to Get Work

Many Neighborhood Networks centers offer job-training and placement programs. But are they the right type of programs? This workshop discusses a new way to approach workforce development programming that could make the difference in successfully helping residents find work.

Case Study: A Look at an Exemplary Youth Development Program (San Diego Only)

Thinking of adding or enhancing your own youth program? Take some tips from the Community Preservation and Development Corporation's Youth Development Program, which boasts an 80 percent daily attendance rate. This Washington, D.C.-based program serves youth ages 6 to 24, and includes

Experiential Learning Workshops, Personal Growth Programming, Homework Hotspots, Daily Wellness, Career Explorers, Youth Senate, and Summer Tech Academies.

CyberSecurity—Making Sure Residents Are Safe at Home (Boston Only)

Each month, 23 percent of Americans are targeted as potential victims of identity theft through email. Seventy percent of these people believe the scams to be legitimate. At this session, participants will learn the ins and outs of cybersecurity. Participants will receive information on deterring criminals, sexual predators, and others intent on stealing from, defrauding, or victimizing Neighborhood Networks center users and their community via the Internet.

Delivering Equal Access to Technology (Boston Only)

According to the Bureau of the Census, one-fifth of Americans are disabled. Accommodating the special needs of individuals with disabilities is not as difficult—or costly—as you might think. In fact, more than 80 percent of the changes required to make your computer technology center accessible for the disabled cost $500 or less. This session helps participants determine what technologies and software are needed to deliver equal access to all center users. Participants will learn how their center can provide information and support services to children and adults with disabilities and increase their use of information technologies.

Concurrent Sessions ▶ ▶ ▶ ▶

Evaluate Your Program—Logically

Evaluating the success of your center's programs allows you to identify areas of strength and weakness. By knowing this, you will be able to duplicate what worked and modify or eliminate what did not. A basic evaluation tool, the program logic model facilitates thinking, planning, and communicating about program objectives and actual accomplishments. This workshop introduces participants to the logic model and demonstrates how it can help centers in their tracking and evaluation efforts.

From Onsite to Online: Creative Volunteer Recruiting

Volunteers provide some of the best staffing options for Neighborhood Networks centers. They work hard, do not require any pay or benefits, and demonstrate their commitment by working for free. Yet, recruiting qualified volunteers requires some creative approaches—like virtual volunteering. This workshop discusses 21st-century approaches to finding and keeping volunteers.

From Pac-Man to Hip-Hop—All at Your Own Pace (Boston Only)

With more than 36 million video game consoles in American homes, playing video games has become a major source of entertainment. The Youth Digital Media and Arts CyberSchool, a leader in online digital media and arts courses, is allowing

students ages 8 to 20 take their video experience one step higher with its video game design series. The classes teach students to create their first basic video game and design and animate their own video game characters. And for those students who are more audio-inclined, the CyberSchool offers a digital music production class that teaches students with no music experience how to make professional-sounding hip-hop, reggae, techno, industrial, rock, and other types of music immediately. Participants will learn how they can enroll their future programmers and composers into CyberSchool classes.

Fundamentals of Fundraising

Most Neighborhood Networks centers cite funding as their greatest challenge. This session seeks to change that statistic by offering participants essential information for starting or enhancing their fundraising efforts. The session will conclude with a hands-on exercise aimed at helping participants create their own fundraising plan.

Fundraising: Beyond the Basics

When it comes to honing your fundraising skills, one workshop is never enough. Participants in the Fundamentals of Fundraising session, as well as those more familiar with fundraising, will be able to take their fundraising skills to the next level with this workshop that addresses non-traditional fundraising strategies, public relations, sponsorship, membership, and online fundraising.

GIS and GPS: Putting the Power of Technology to Work (Boston Only)

Think that Geographic Information Systems (GIS) and Global Positioning Systems (GPS) are high-tech tools reserved for urban planners? Guess again. Other groups are using these two powerful tools as well, including environmentalists, law enforcement professionals, and pest control professionals. This session will demonstrate how GIS and GPS are being used in resource mapping to help Neighborhood Networks centers collaborate, communicate, and problem solve.

Concurrent Sessions ▶ ▶ ▶ ▶

Increasing Participation with Unique Populations

Neighborhood Networks centers serve a diverse group of residents. With diversity comes the need for sensitivity and specificity. This session offers guidance on how centers can be sensitive to unique populations and offer programs that are specific to their needs.

Learn What's Key to Becoming a 501(c)(3)

Becoming an U.S. Internal Revenue Service (IRS) Section 501(c)(3) tax-exempt organization offers access to a variety of resources — like being eligible for foundation, federal, state, and local grants; reduced costs for mailing; and tax-deductible contributions. This workshop will explain the benefits and responsibilities of 501(c)(3) status and how to apply. Attendees will be given the opportunity to complete the required forms during this workshop with assistance from IRS representatives.

Make Sure Residents Are Safe at Home (San Diego Only)

Recent natural disasters and personal threats have heightened many Americans' sense of security. This workshop will help center staff prepare for emergencies, such as flooding and fire, and protect center users from other safety concerns, such as vandalism, identity theft, computer safety for children, and online bullying.

Microenterprises Offer Big Potential

Because many centers struggle to find employment for residents, helping residents start their own microenterprise may be an option. This workshop will discuss the benefits of a proven economic development tool that could allow residents to take control of their employment future. The workshop will also provide participants with an opportunity to brainstorm potential microenterprise ideas.

Neighborhood Networks 101

Those who are new to Neighborhood Networks as well as those who are experienced will find this session worthwhile. The workshop will offer an overview of the Initiative and its key components, and conclude with a question-and-answer period.

One Community Goes Wireless (Boston Only)

This session showcases how one Boston Neighborhood Networks center is developing a community wireless network with the help of its high-tech partners. The community will offer free Internet access to residents, along with extensive training and technical support. The project will also serve as a testing ground for experimental and innovative technologies.

Partners Benefit from Supporting Your Event—And Your Event Benefits from Their Support

What do you do when you want to hold an event to garner support for your center — but don't have the funds to make it happen? You enlist the help of a well-known, for-profit partner who does have the resources and is willing to help. You get to host a high-caliber event for a low cost — and they reap the rewards of being recognized for their contribution to the community.

Partnership Development: Mutual Cooperation Leads to Successful Operation

Partnership development is more likely to succeed when partners are approached based on respective needs and available resources. This workshop helps center staff take an inventory of a center's assets and capacities, and then propose a collaborative effort that benefits both the center and the partner.

Concurrent Sessions ▶ ▶ ▶ ▶

Providing an Outlet for Victims of Violence (Boston Only)

For many people, the healing process is greatly enhanced if a creative outlet is provided. Digital media, such as digital storytelling, provides this outlet for expression. This session will highlight how digital media can help individuals affected by violence to heal, how digital media is used to promote non-violent alternatives, and how documentary makes for change. Participant will view Bullets in the Hood — A Bed Stuy Story, an award-winning documentary film at the 2005 Sundance and Tribeca Film Festivals.

START with a Plan, End with Results

A center's business plan often serves as its blueprint and contains the tools staff members need to analyze outcomes and implement changes. This session will highlight the features and benefits of START, Neighborhood Networks' online planning tool that can be used by Neighborhood Networks centers to develop a business plan. Attendees can also begin to input their center information into START during this session.

Storytelling: A New Twist on an Ancient Art (San Diego Only)

Once upon a time, the concept of "digital storytelling" was introduced. Digital storytelling uses the tools of digital media to craft, record, and share stories of individuals and communities. Many centers already have digital storytelling programs

in place. During this workshop, participants will be provided with an overview of digital storytelling, the tools needed to start a digital storytelling program, and examples of current digital storytelling practices.

Teaching Youth About Entrepreneurship (Boston Only)

The National Foundation for Teaching Entrepreneurship (NFTE) will share ideas in this session on how you can energize the youth in your community by teaching them about entrepreneurship. The mission of NFTE is to teach entrepreneurship to young people from low-income communities to enhance their economic productivity by improving their business, academic, and life skills. Since its founding, NFTE has reached over 120,000 young people from low-income communities and trained more than 3,700 teachers in 45 states and 16 countries.

Tell Your Story — Digitally (Boston Only)

Every community has a story. Let digital storytelling help you tell it. At this session, participants will learn how digital storytelling can be adapted for non-English speakers and readers, how grassroots groups are using digital storytelling as fundraising tools, how the process of creating digital stories can promote community and garner support around issues, and how digital stories can be used as an advocacy tool for marginalized communities to take their message to policy makers.

Working with the Internal Revenue Service

It may not be tax time, but the Internal Revenue Service (IRS) would like to talk with Neighborhood Networks centers. As a partner of Neighborhood Networks, the IRS shares resources and information relevant to center programming. This workshop will provide participants with information on various topics, including earned income tax credits, and the opportunity to ask questions about IRS programs.

Roundtable Discussions

Calling All New Neighborhood Networks Centers — If you are you new to Neighborhood Networks, or would like to learn more about Neighborhood Networks resources that are available, join this meeting! Neighborhood Networks technical assistance staff will lead small group discussions or be available to speak with you individually to have your questions answered. This is a great opportunity to meet others who are new to the Neighborhood!

Neighborhood Networks Technical Assistance Site-Visit Follow-Up — If you have received technical assistance recently, join this group to discuss your progress since your technical assistance visits. Take the opportunity to meet with your technical assistance coordinator to talk about challenges and successes. You can also network with other fellow technical assistance centers and learn from their successes and experiences.

Please note: Roundtable Discussions will take place during lunch in San Diego, CA and during breakfast in Boston, MA. (See agenda for times).

Group Discussions
(San Diego Only)

Group discussions have been included in this year's San Diego RTAW agenda to allow more opportunities for participants to network with one another. Neighborhood Networks staff will facilitate these discussions. Each group discussion will allow participants to meet and interact with their peers and learn from Neighborhood Networks staff about topics such as Needs Assessment, Partnership Development, and Organizational Development.

New Academy Estates Neighborhood Networks Center Site Visit
(Boston Only)

Neighborhood Networks centers across the nation are working with Neighborhood Networks national partner, the National Aeronautics and Space Administration (NASA), on the Imagine Mars Project. The New Academy Estates Neighborhood Networks Center in Roxbury, MA is one such center. Last fall, participants created architectural designs for their own communities on Mars by using specialized computer software to conceptualize their ideas. Through this project, participants have built their own version of Mars inside their center, and have learned about what makes a community healthy and sustainable. Come hear about their Mars projects, tour the center, speak with the participants, and learn about imagining a Mars of your very own!

Travel & Hotel Information

RTAW attendees are responsible for their own transportation and hotel arrangements. A block of hotel rooms at each location has been reserved for attendees at the government rate. To reserve a room, contact the hotel of your preferred location and ask for a room from the Neighborhood Networks room block. Both hotels have accommodations for people with accessibility needs. Please notify the hotel of your needs.

San Diego, CA • April 5–7, 2006

Lodging Site
Hyatt Regency Islandia
1441 Quivira Road
San Diego, CA 92109-7805
(800) 233–1234 or (619) 224–1234
http://islandia.hyatt.com/
Room rate: $149/single (plus tax) per night

Reservations

Please contact the hotel directly to make sleeping room reservations. Ask for the Neighborhood Networks group block. The hotel has accommodations for people with accessibility needs. Please make the hotel aware of your needs.

Reservation and Registration Deadlines

- The deadline for hotel reservations is **Monday, March 13, 2006.**
- The deadline to register for the San Diego RTAW is **Friday, March 24, 2006.**

Airport Information, Transportation, Hotel Parking

San Diego Lindbergh Airport (SAN) serves San Diego, CA, which is approximately 5 miles (15 minutes) from the workshop site.

- Shuttle service is available through Cloud 9 Shuttle for $12 per person each way. Call (800) 974–8885 for reservations.
- Taxi service is available for an average cost of $20 each way.
- Rental cars are available from the airport.
- The hotel provides self-parking at $11 per day and valet parking at $15 per day.

Directions

From San Diego Lindbergh Airport: Take the Pt. Loma exit and turn right on Nimitz Blvd. towards Mission Bay Park. Follow Ingraham Street north to West Mission Bay Drive/Mission Beach. Follow West Mission Bay Drive to the right. Turn left at the light, on to Quivira Road. Make an immediate right to the Hyatt Regency Islandia.

Boston, MA • June 21–23, 2006

Lodging Site
Radisson Hotel Boston
200 Stuart Street
Boston, MA 02116-5497
(800) 333–3333 or (617) 482–1800
http://www.radisson.com/bostonma
Room rate: $165/single (plus tax) per night

Reservations

Please contact the hotel directly to make sleeping room reservations. Ask for the Neighborhood Networks group block. The hotel has accommodations for people with accessibility needs. Please make the hotel aware of your needs.

Reservation and Registration Deadlines

- The deadline for hotel reservations is **Friday, May 26, 2006.**
- The deadline to register for the Boston RTAW is **Friday, June 9, 2006.**

Airport Information, Transportation, Hotel Parking

Logan International Airport (BOS) serves Boston, MA, which is approximately 5.5 miles (20 minutes) from the workshop site.

- Shuttle service is available through JC Transportation for $14.50 per person each way. Call (781) 598–3433 for reservations.
- Taxi service is available for an average cost of $25 each way.
- Rental cars are available from the airport.
- The hotel provides indoor garage self-parking for $28 per evening and valet parking for $30 per evening.

Directions

From Logan International Airport: Follow signs for the Sumner Tunnel and stay in the right lane. Take the exit on the right for Storrow Drive. Once on Storrow Drive, take the second exit for Back Bay Copley on the left. Make the first left onto Beacon Street, and then make an immediate right onto Arlington Street. Follow Arlington Street until you reach Stuart Street. Turn left on to Stuart Street, and the Radisson Hotel Boston is one half block down. The entrance to the parking garage is on the right.

REGISTRATION FORM

Neighborhood Networks 2006 Regional Technical Assistance Workshops

San Diego, CA/April 5–7, 2006 ● **Boston, MA/June 21–23, 2006**

Thank you for your interest in the upcoming **Neighborhood Networks 2006 Regional Technical Assistance Workshops**. The workshops will be held in San Diego, CA, and Boston, MA. Workshops will be tailored to particular regions. We suggest that you register for the workshop closest to you. **A registration form must be completed and submitted for each attendee. Registration forms may be submitted:**

● **Online** at *www.NeighborhoodNetworks.org*   ● **By fax** at: **(301) 576–5187**

● **By mail** to: **Neighborhood Networks Registrar, Neighborhood Networks, 2277 Research Blvd., MS 5J, Rockville, MD 20850**

Name: _____

Title: _____

Organization: _____

Address: _____

Address 2: _____

City: _____ State: _____ Zip: _____

Phone: _____

Fax: _____

E-mail: _____

Please indicate which RTAW you will be attending:

❏ **San Diego, CA, April 5–7**   ❏ **Boston, MA, June 21–23**

Please check all that apply to your organization or role:

❏ NN center staff
❏ NN center volunteer
❏ Property owner or agent
❏ Multifamily housing resident
❏ Local/regional partner
❏ National partner
❏ IT industry
❏ Federal, state, or local government

❏ Community or nonprofit organization
❏ Educational institution
❏ HUD NN headquarters staff
❏ HUD NN field office staff
❏ Speaker
❏ Public Housing, if so, are you affiliated with Neighborhood Networks? ❏ Y ❏ N
❏ Other: _____

Are you associated with an FHA-insured or -assisted property? ❏ **Yes** ❏ **No***

*If you checked "No" above, a $20 participation fee is required at the time of registration.

PAYMENT INFORMATION

Credit Card. (MasterCard and Visa only).

Please select: ❏ Visa ❏ MasterCard   **Amount: $_____**

Credit Card Number:_____

Security Code: _____ (CVV2 Number – last 3 digits on back of card)

Authorized Signature: _____

Check. Mail your completed registration form and check made payable to DB Consulting Group, Inc. (Federal Tax ID is 52-2274227).

So that we may better assist you, please check accommodations you require:

❏ Wheelchair accessibility   ❏ Sign language interpretation
❏ Accommodation for service animal   ❏ Other: _____
❏ Vegetarian meals

Cancellation Policy: Please call (888) 312–2743 to receive a cancellation confirmation. Cancellations received by registration deadline are eligible for refunds.

Need Assistance? Call (888) 312–2743 or TDD/TTY (800) 483–2209.

Please see Travel Information page for hotel registration and deadline information.

Workshop Selection

Please indicate your preference for five (5) workshop topics:

❏ A Center's Most Valuable Resource: Its Staff
❏ A Partnership with NASA Is Just One Small Step Away
❏ Act Locally, Share Globally: Creating a Web Site
❏ Building a Network to Get Work
❏ Case Study: A Look at an Exemplary Youth Development Program
❏ CyberSecurity—Making Sure Residents Are Safe at Home
❏ Delivering Equal Access to Technology
❏ Evaluate Your Program—Logically
❏ From Onsite to Online: Creative Volunteer Recruiting
❏ From Pac-Man to Hip-Hop—All at Your Own Pace
❏ Fundamentals of Fundraising
❏ Fundraising: Beyond the Basics
❏ GIS and GPS: Putting the Power of Technology to Work
❏ Increasing Participation with Unique Populations
❏ Learn What's Key to Becoming a 501(c)(3)
❏ Make Sure Residents Are Safe at Home
❏ Microenterprises Offer Big Potential
❏ Neighborhood Networks 101
❏ One Community Goes Wireless
❏ Partners Benefit from Supporting Your Event—And Your Event Benefits from Their Support
❏ Partnership Development: How Mutual Cooperation Leads to Successful Operation
❏ Providing an Outlet for Victims of Violence
❏ START with a Plan, End with Results
❏ Storytelling: A New Twist on an Ancient Art
❏ Teaching Youth About Entrepreneurship
❏ Tell Your Story—Digitally
❏ Working with the IRS

San Diego Only   Boston Only

Special Functions

Please assist us in planning by answering the following:

Do you plan to attend the Grantwriting Workshop? ❏ Yes* ❏ No

Do you plan to attend the Digital Storytelling Boot Camp? ❏ Yes* ❏ No (Boston Only)

*For detailed information regarding special functions, please see pages 3 and 6.

U.S. Department of Housing and Urban Development
Room 6124
Washington, DC 20410–6000

Official Business
Penalty for Private Use $300

Return Service Requested